

Adult ESOL Classroom Support Intern (Up to 10 hrs/week)

Summary:

Join a community English class as a classroom support intern. Help create a welcoming, inclusive environment while supporting instruction for adult English language learners.

Responsibilities:

- Assist in planning and facilitating activities
- Provide individual or small group support to learners
- Support instructors with classroom setup and cleanup
- Observe and reflect on instructional strategies and classroom dynamics
- Adapt or create simple learning materials

Preferred Qualifications:

- Interest in education, TESOL, or working with adult learners
- Patience and cultural humility
- Ability to take initiative and ask questions
- Prior classroom experience is helpful but not required

Digital Literacy & Tech Access Intern (Up to 10 hrs/week)

Flexible M-F 7am-3:30 pm

Summary:

Help bridge the digital divide for ESLC learners and volunteers. This internship focuses on digital skill-building, device support, and classroom tech assistance.

Responsibilities:

- Provide basic tech support during classes or workshops
- Lead or assist with digital skills instruction (e.g., Google Docs, Zoom, email)
- Identify and share accessible digital tools for instruction

Preferred Qualifications:

- Familiarity with commonly used devices (Chromebooks, tablets, smartphones)
- Patience and ability to explain tech concepts clearly
- Interest in digital equity and adult education
- Multilingualism is a plus!

Storytelling & Impact Communications Intern (Up to 10 hrs/week)

Flexible Monday-Friday, morning and evening slots available. This position requires visiting ESLC class sites across Salt Lake County.

Summary:

Help amplify the voices of ESLC students, volunteers, and programs by capturing stories that demonstrate impact and community connection.

Responsibilities:

- Conduct interviews with community members
- Draft blog posts, social media content, or short profiles
- Organize and archive media content and release forms
- Assist with photo/video projects
- Collaborate with staff to support campaigns and newsletters

Preferred Qualifications:

- Strong writing and storytelling skills
- Comfortable talking with people from diverse backgrounds
- Interest in communications, journalism, or nonprofit storytelling
- Experience with visual content or multilingual storytelling is a plus

Research & Program Evaluation Intern (Up to 10 hrs/week)

Flexible Monday-Friday, morning and evening slots available. This position requires visiting ESLC class sites across Salt Lake County.

Summary:

Support ESLC's efforts to understand and improve the impact of its programs through data collection, analysis, and research.

Responsibilities:

- Assist in gathering survey responses and learner feedback
- Help clean, enter, and analyze program data
- Support internal reporting and grant data requirements
- Conduct research on best practices in ESOL, adult education, and community engagement
- Summarize findings to inform programming

Preferred Qualifications:

- Strong organizational and analytical skills
- Experience with surveys, Excel, or data visualization
- Interest in education, public policy, or social impact
- Ability to handle sensitive data with confidentiality

Child Care Support Intern (Up to 10 hrs/week)

Flexible Monday-Friday, morning, afternoon, and evening slots available.

Summary:

Help create a safe and welcoming space for young children whose caregivers are attending ESLC classes or volunteer sessions.

Responsibilities:

- Supervise and engage children during on-site care hours
- Set up and clean up activity space
- Support age-appropriate play and reading activities

- Communicate clearly with parents and staff
- Maintain a safe and inclusive environment for children of all backgrounds

Preferred Qualifications:

- Experience working with children in group settings
- Reliable and calm under pressure
- Able to adapt activities to different ages
- Bilingual in Spanish, Arabic, or Swahili is a plus